**Minutes**

*The mission of the Mount Pulaski Economic Development and Planning Board is to improve the quality of life and create a shared prosperity in our community by retaining, sustaining, and enhancing existing businesses and community organizations, attracting, and developing new businesses and improving and upgrading infrastructure.*

**Date: 3/6/2024**

**Time: 6:15 pm**

**Location: 124 S Washington St, Mt Pulaski IL 62548**

**Meeting Type: Business**

1. Call to Order: Corey Leonard called the March 6, 2024, meeting to order at 6:18 pm
2. Roll Call: Present-Corey Leonard, Tracy Pulliam, Erin Wyss, Doug Johnson, and administrator, Deanna Howard. Andrew Meister and Benjamin Butler were absent.
3. Introduction of guests: No Guests
4. Approval of Consent Agenda-payments and minutes: No consent agenda. Correction to the minutes-spelling of Tracy’s last name needs to be corrected and the spelling of Lindsey’s first and last name. **Erin motioned to approve the March 6, 2024, minutes. The motion was seconded by Tracy. All present members voted “aye”. Motion passes.**
5. Treasurer Report: The members reviewed the presented report.
6. Old Business
	1. Project Updates
		1. FarmFed Co-Op: Deanna included the assistance forms submitted by FarmFed in the member folders for review. The members requested that Deanna reach out to FarmFed for an update on her financial status after receiving a grant from another source.
		2. Town Square Revitalization: Deanna reported that on February 29 she hosted a second meeting with the architects and community members to review architects’ suggestions so that they may move forward with a final plan. She discussed some of the ideas the architects presented. EDPB members discussed the funds they had in the budget for the project. $75,000 of the CD and $50,000 of the business district funds were earmarked for the project. Deanna shared some of the city council’s discussions for funding the project and the board discussed when the funds needed to be pulled from the CD for the project.
		3. Daycare: no update
		4. Market on the Hill: Deanna did not have any updates except that they are still working with FarmFed to see if the space could be shared.
		5. Frazier Park: Matt Presswood is working with architects to put together a plan. Andy and Corey will get a meeting scheduled. Deanna informed the board that the golf cart fees collected would be used for a golf cart parking area at the park.
		6. Community organizations: Deanna mailed letters to the organizations with deadlines for funding the events held by these organizations and a letter to Market on the Hill informing them that they need to submit a form with fund requests to help with tracking and budgeting.
		Deanna asked about hours to help with marketing. It was discussed by the board, and they feel that the funds donated by EDPB should be used to pay for this. If the specific need arises, the MOTH board must submit an assistance application.
7. New Business
	1. City Council Updates: Bid accepted to tear off the rear of 104 S Washington St.
8. Other Business/Non-Agenda items: Deanna will be moving the EDPB file cabinet and printer to city hall since she does not need it daily having organized all the data. The other equipment owned by the EDPB was discussed. The EDPB owns the Owl meeting equipment and a TV purchased for COVID meetings. Deanna will label this equipment and it will be left at the Longview Community Bank conference room for now.
9. Executive Session:
10. Next Meeting 4/3/2024 6:15 pm
11. Adjournment: **Erin motioned to adjourn the meeting and Tracy seconded the motion. All present members voted “aye”. The meeting was adjourned at 7:05 pm.**