**Minutes**

*The mission of the Mount Pulaski Economic Development and Planning Board is to improve the quality of life and create a shared prosperity in our community by retaining, sustaining, and enhancing existing businesses and community organizations, attracting, and developing new businesses and improving and upgrading infrastructure.*

**Date: 5/8/2024**

**Time: 6:15 pm**

**Location: 113 S Lafayette St, Mt Pulaski IL 62548**

**Meeting Type: Business**

1. Call to Order: Andrew called the meeting to order at 6:20 pm.
2. Roll Call: Present were Andrew Meister, Tracy Pulliam, Erin Wyss, Doug Johnson, Benjamin Butler, and administrator Deanna Howard. Corey Leonard was absent.
3. Introduction of guests: Sarah with Market on the Hill and Cindy with Central Illinois FarmFed Co-op.
4. Approval of Consent Agenda, payments, and minutes: No payments to approve. **Erin motioned to approve the minutes with the correction to item 8 regarding the amount approved. The motion was seconded by Ben. All members voted “aye” and the motion passed.**
5. Treasurer Report: Deanna presented the treasurer report to the board. **Tracy motioned to approve the treasurer's report. Erin seconded the motion. Roll call vote: Andrew-aye, Tracy-aye, Erin-aye, Doug-aye, Ben-aye. Corey was absent.**
6. Old Business
	1. Project Updates
		1. FarmFed Co-Op: Cindy attended the meeting to discuss the applications that Tom Martin submitted. She provided the budget for the board members to review explaining that the roof replacement was not included in the budget because the building inspector had said the roof looked good. Last week Cindy discovered that there are leaks in the roof. She is waiting for bids to replace the back two roofs. The first contractor ballparked the project at $15,000-$20,000. They received a grant that covered the cost of purchasing the building. Cindy explained the renovation budget to the board.
		It was decided that the grants submitted are no longer accurate for needs. Cindy will submit a new request for June’s meeting.
		2. Town Square Revitalization: Deanna reported that the plans are in the final stages. The architects are working on the final drawings and budget for the project.
		3. Daycare: no updates
		4. Market on the Hill: Sarah was present to update the board on the financials of the Market. They still have $23,000 in the bank. With their budget sales need to be $24,000 per month for the market to break even. Jan sales $18,000, Feb sales $17,800, Mar $17,800, and Apr was $17,800. Payables are currently $3,300 with $1,000 of that being utilities. Sales in the summer are typically higher and The general manager has been introducing a variety of lunch specials and events to attract customers. The deli and baked goods remain the store's top sellers.
		5. Frazier Park: Matt Presswood is working on this project.
		6. Community organizations: Christmas on Vinegar Hill submitted a request for their event.
7. New Business
	1. City Council Updates: No updates
	2. 24/25 FY Budget: This was not discussed at this meeting.
	3. Fireworks: The City Council was agreeable with the fireworks being provided for the community by the city and EDPB, taking the burden off the fire department to raise funds from the community members and businesses. They approved $5000 from the city’s general fund. Deanna will reach out to the fire department to get an application from them.
8. Other Business/Non-Agenda items: None
9. Executive Session: None
10. Next Meeting 6/5/2024 6:15 pm
11. Adjournment: **Tracy motioned to adjourn, and Ben seconded the motion. All present members voted “aye” and the meeting was adjourned at 7:31 pm**