**Minutes**

*The mission of the Mount Pulaski Economic Development and Planning Board is to improve the quality of life and create a shared prosperity in our community by retaining, sustaining, and enhancing existing businesses and community organizations, attracting, and developing new businesses and improving and upgrading infrastructure.*

**Date: 11/6/2024**

**Time: 6:15 pm**

**Location: 124 S Washington St, Mt Pulaski IL**

**Meeting Type: Business**

1. Call to Order: Andrew called the November 6, 2024, EDPB meeting to order at 6:15 pm.
2. Roll Call: Present were Andrew Meister, Erin Wyss, Tracy Pulliam, Doug Johnson, Benjamin Butler, Corey Leonard, and administrator, Deanna Howard
3. Introduction of guests: Bill Thomas with Logan County Economic Development Partnership, NFP and Mona Moss, Kaitlyn Weitekamp, and Amanda Scattergood with Market on the Hill.
4. Approval of Consent Agenda-payments and minutes: **Tracy motioned to approve the October meeting minutes. Erin seconded the motion. All present members voted “aye.”**
5. Treasurer Report: Andrew read the treasurer report. **Erin motioned to approve the treasurer report. Ben seconded the motion. Roll Call Vote: Andrew-aye, Tracy-aye, Erin-aye, Doug-aye, Corey-aye, Ben-aye.**
6. Old Business
	1. Project Updates
		1. Dilapidated Property Program: It was noted that this was changed to (PEP) Property Enhancement Program. Deanna needs to work with the city to form a list of properties for this and Tracy, Erin, and Bill need to work on the procedures.
		2. Market on the Hill: The MOTH GM and board members were present to give EDPB members an update showing growth at over 27 percent over last year but during the last 2 months although still over last year they are down. They are now at full operating staff, giving the GM more time to fulfill her duties. Extra staff are helping the deli run more efficiently, giving customers a timelier experience. With the increase in minimum wage on January 1, 2025, payroll will be even more of a struggle for the market. Another payroll challenge is that the minimum salary will also be raised to $58,656 on Jan 1. Immediate needs: Ice maker for ice lattes, POS for deli, upgraded electric, second mixer for baked goods, and a generator.
		Amanda would like to expand on-line ordering capabilities and in the future offer deliveries locally. She has purchased and donated a printer for barcoding items in the market to speed up processing of inventory from adding new inventory to the system to pricing inventory on the shelves and to checking out customers adding accuracy to the inventory levels.
		They have priced an additional box to service the deli and the bid was $580. To upgrade the building electrical system is roughly $15,000. They have looked at other grants but because they do not have 501c3 non-profit status and do not own the building they do not qualify for many available grants.
7. New Business
	1. Proactive projects-no new projects currently.
	2. Library request: The library sent a letter to request assistance in providing holiday meals to those in need within our community. This includes a gift card at Thanksgiving and items to prepare a meal for Christmas. The EDPB members discussed that this, like Fireworks, could be a yearly project that would eliminate the need for local businesses to support it. How could supporting this project help support Market on the Hill? **Corey motioned that EDPB donate $2,500.00 to the Mt Pulaski Library with the stipulation that each family receives a $50 gift card to Market on the Hill and that the balance of the funds be spent at Market on the Hill to purchase additional items for the Christmas meals to come out of account 02-402 community township donations. Tracy seconded the motion. Roll call vote: Andy-aye, Erin-aye, Tracy-aye, Ben-aye, Corey-aye, and Doug-aye. The motion passed.**
8. Other Business/Non-Agenda items: Bill Thomas brought up the Danner Trust to help Bil and Judy Cavastani with preservation projects on the building.
9. Executive Session:
10. Next Meeting 12/4/2024 6:15 pm
11. Adjournment: **Corey motioned to adjourn and Tracy 2nd the motion. All members voted “aye,” and the meeting adjourned at 7:38 pm**