**Minutes**

*The mission of the Mount Pulaski Economic Development and Planning Board is to improve the quality of life and create a shared prosperity in our community by retaining, sustaining, and enhancing existing businesses and community organizations, attracting, and developing new businesses and improving and upgrading infrastructure.*

**Date: 2/7/2024**

**Time: 6:15 pm**

**Location: 124 S Washington St, Mt Pulaski IL 62548**

**Meeting Type: Business**

1. Call to Order: Andrew called the meeting to order at 6:19 pm.
2. Roll Call: Present-Andrew Meister, Tracy Pulliam, Erin Wyss, Doug Johnson, and administrator Deanna Howard. Corey Leonard and Benjamin Butler were absent.
3. Introduction of guests: Guests in attendance were Tom Martin on behalf of FarmFed Co-op and Lindsey McVickers a potential board member.
4. Approval of Consent Agenda-payments and minutes: Deanna presented the treasurer report and consent agenda.
**Erin motioned to approve the consent agenda. Doug seconded the motion. Roll call vote: Andrew-aye, Tracy-aye, Erin-aye, Doug-aye. Corey and Benjamin were absent.
Erin motioned to approve the January meeting minutes. Tracy seconded the motion. Roll call vote: Andrew-aye, Tracy-aye, Erin-aye, Doug-aye. Corey and Benjamin were absent.**
5. Treasurer Report: Deanna presented the treasurer's report.  **Doug motioned to approve the treasurer's report. Tracy seconded the motion. Roll call vote: Andrew-aye, Tracy-aye, Erin-aye, Doug-aye. Corey and Benjamin were absent.**
6. Old Business
	1. Project Updates
		1. FarmFed Co-Op: FarmFed Co-Op is community-owned and moving into the first phase of operation where they will connect local producers with customers such as Central IL Food Bank which has contacted them wanting FarmFed Co-Op to procure 1800 dozen eggs. Sooner or later, they want to start processing produce instead of just moving it from supplier to customer. They will flash freeze it to extend the shelf life. They are hoping to supply schools, hospitals, and nursing homes with fresher food. Right now, they will procure it, wash it, and move it out.
		Tom Martin reported that FarmFed Co-Op has decided that Doug's building was not feasible for their needs and then looked at the old Subway. The offer was not accepted. They now have an accepted offer on 108 S Washington St that would suit their needs. They are talking with Market on the Hill to see if the space could be shared. He would like to void the former grant request and will be sending in a new request.
		The EDPB discussed some options within the budget and the grant policies.
		2. Town Square Revitalization: Deanna is scheduling a second community meeting with the architects for the end of February or first part of March.
		3. Daycare: Megan is still looking at options for a location to house daycare for “littles”.
		4. Market on the Hill: No update.
		5. Frazier Park: Corey and Andrew are working on a meeting date.
		6. Community organizations: Deanna presented the drafted letters to the community organizations to request that requests be made for the funds to be budgeted appropriately and to give them updated information on the process with a request for recognition. The board gave the changes they would like to be made and Deanna will send them out.
		The board discussed how to include donations in this process. It was determined that by adding “donations” as a classification and changing the name of the form it could be used for all purposes. **Erin motioned to approve changing the title of the grant forms to “Mt Pulaski Economic Development and Planning Board Assistance Request Form” to be used as a multipurpose tool.** **All present members voted “Aye.”**
7. New Business
	1. City Council Updates: Deanna reported that a bid has been accepted to tear down the old Vinegar Hill building and bids are coming in for the back portion of Sadie’s Secret Place.
8. Other Business/Non-Agenda items: None
9. Executive Session: None
10. Next Meeting 3/6/2024 6:15 pm
11. Adjournment: **Tracy motioned to adjourn, and the motion was seconded by Erin. All present voted “Aye” and the meeting adjourned at 7:36 pm.**