**Minutes**

*The mission of the Mount Pulaski Economic Development and Planning Board is to improve the quality of life and create a shared prosperity in our community by retaining, sustaining, and enhancing existing businesses and community organizations, attracting, and developing new businesses and improving and upgrading infrastructure.*

**Date: 4/5/2023**

**Time: 6:00 pm**

**Location: 124 S Washington St, Mt Pulaski IL 62548**

**Meeting Type: Business**

1. Call to Order: Andrew called the meeting to order at 6:12 pm on April 5, 2023.
2. Roll Call: Present are Andrew Meister, Tracy Pulliam, Erin Wyss, Doug Johnson, and administrator Deanna Howard. Corey Leonard was absent.
3. Introduction of guests: Bobbie Taylor, Kaitlin Weitekamp.
4. Approval of Consent Agenda-payments and minutes. No claims and accounts for this meeting. Erin pointed out that the “did feel” needed to be corrected to “did not feel” in section 7-iii. Doug noted in section 5 “treasures” should be treasurer. **Erin motioned to approve the March 1, 2023, minutes and Tracy seconded the motion. All present members voted “Aye.”**
5. Treasurer report: Deanna presented the treasurer report. **Tracy motioned to approve the treasurer report and Doug seconded the motion. Roll Call Vote: Andy-aye, Erin-aye, Tracy-aye, Doug-aye, Corey-absent.**
6. CD Update: no update
7. Old Business
	1. Project Updates
		1. Farm Fed: no update
		2. Town Square Revitalization: Deanna has begun the process of reaching out to other firms.
		3. After School Program: Megan Jones submitted a grant application for Kid’s Care of Mt Pulaski and the EDPB tabled the grant for more information. The board would like to know how many children she thinks she will have for the summer program and what she has invested into the business herself.
		Bobbie Taylor submitted a grant for playground equipment for her daycare of 11 children with 26 on the waiting list. The equipment would last longer than what has been purchased in the past and is able to be sanitized. The administrator confirmed that this business has only received COVID grant funds in the past. She also owns Vinegar Hill Treasure Chest that has received grant funds for repairs on the building in December of 2018 for $5,000. **Tracy motioned to approve $1500.00 for reimbursement for Bobbie Taylor’s grant for playground equipment**. **Doug seconded the motion, Roll Call Vote: Andy-aye, Tracy-aye, Erin-aye, Doug-aye, Corey-absent.**
		4. Market on the Hill. Sarah emailed the monthly manager report. Kaitlyn presented a report showing business trends comparing days of the week and months. She talked about different things that they would like to try to increase traffic. Meat supply has been challenging. A check was issued for the approved monthly subsidy and the discounts given for the mailer of $3920.06. $3000.00 for the monthly subsidy and $920.06 for the discounts given to customers.
		5. Frazier Park: City has added additional parking and removed some trees.
		6. Town Historical Sites-May and Burch Conservation-no update
	2. Statement of Interest-no update
8. New Business
	1. 23/24 FY Budget: Deanna added this as a reminder that the board needs to start working on this.
	2. Grant Writing 101: Deanna requested the board pay $79 for an online class. **Erin motioned that EDPB pay for Grant Writing 101 for Dee, motion was seconded by Tracy. All present members voted “Aye.”**
9. Other Business/Non-Agenda items: Community Association of Mt Pulaski grant for flowerpots on the square. **Doug motioned to recommend that Community Association of Mt Pulaski be reimbursed up to $1000 to maintain the flowerpots on the square. Erin seconded the motion. Roll Call Vote: Andy-aye, Tracy-aye, Erin-aye, Doug-aye, Corey-absent.**Doug has had some interest in his vacant building. He asked about the process of grants for those parties. He thought it best if they submitted their own request and he wasn’t involved in the application. The board agreed.
The board discussed past discussions concerning marketing for Mt Pulaski and what could be done to promote the community.
10. Executive Session: none
11. Next Meeting 5/3/2023 6:00 pm
12. Adjournment: **Tracy motioned to adjourn at 7:39 pm. Doug seconded the motion and all present members voted “Aye.”**