MEETING MINUTES

# Mt. Pulaski Economic Development and Planning Board

## May 4, 2018￼at 7:00 pm

## Meeting location: 106 South Washington Street, Mt. Pulaski, IL 62548 Meeting type: Business meeting

PRESENT: Hillary Cherry, Tom Martin, Tim Emrick, Renee Martin and City of Mt. Pulaski Representative, Matt Bobell

ABSENT: Shaun Tyson

GUESTS: Allen Schaal and Deanna Howard

Tom Martin called the meeting to order at 6:33 pm. Roll call was taken with five (5) present and one (1) absent. The following guests were present: Allen Schaal and Deanna Howard.

**Meeting minutes**

Reviewed meeting minutes from April 23, 2018. Motion by Renee Martin to approve the minutes with the stated change and second by Tim Emrick. Motion passed.

**Treasurer’s report**

$43,848.05 with accrual of expenditures in due time. Motion by Renee Martin to approve the treasurer’s report and second by Hillary Cherry. Motion passed.

**Public comments**

None

**New business**

Deanna Howard has purchased two buildings (formerly the Stahl’s buildings) on the East side of the square. The buildings include 4 apartments and room for business storefronts.

The 2018/2019 budget was discussed and the following would be proposed to the Mt. Pulaski City Council for approval.

Budget proposal: $84,000 / year plus a rollover of $56,248. The following would be proposed: Community grants: $30,000, website: $7,000, Business development: $10,000, City improvements: $20,000, Marketing: $5,000, Long term planning: $67,248, Administrative: $1,000. Motion to accept proposed 2018/2019 budget by Hillary Cherry and second by Tim Emrick. Roll call vote. Motion passed.

Committee reports:

* Community grants:
  + Renee Martin brought up the possibility of offering an extension on the grant application due dates. Grants are due on 5/31/18 and we will review and score them on 6/11/18 and do interviews for the grant applications as needed on 6/25/18.
* Website development:
  + Currently in discovery phase of the project and Hillary is working with Business Builders on content.
* Business development and retention:
  + Discussion about food co-op was tabled to a future date.Town square renovation and development:
* Town square beautification:
  + Tom Martin brought up the street festival and the business association working on the future events.

**Old business**

**Misc. business**

Next meeting scheduled for June 11, 2018, at 6:30 pm.

A motion was made by Renee Martin and second by Tom Martin to adjourn the meeting. Motion passed. Meeting adjourned at 8:09 pm.

Respectfully submitted by Hillary Cherry, Secretary